

## Logistic guidelines - Trailers



Loading location

GA Polyolefins logistics platform PPL  
Piotra i Pawła 45 Street, 72-010 Police  
Gate B - GA Polyolefins

Coordinates: 53° 34'07.0"N 14° 31'25.5"E

<https://maps.app.goo.gl/x3MraeRb9YEgzWi67>

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No later than one working day before loading max till 10 o'clock, you must send us the following details by e-mail:

- driver's name,
- driver's telephone number,
- ID document number,
- truck and trailer numbers.

The abovementioned notification shall be sent to Customer Service Group - e-mail: [csg\\_transport@grupazoty.com](mailto:csg_transport@grupazoty.com).


**NOTE: Grupa Azoty Polyolefins S.A. has to confirm the loading date.**



Advice note

If truck arrives despite the lack of confirmation by Grupa Azoty Polyolefins S.A. of the loading date or the truck does not arrive 15 minutes earlier for the registration on the gate (within the loading window confirmed by Grupa Azoty Polyolefins S.A.), it will wait for loading to the next available loading window. In this case, Grupa Azoty Polyolefins S.A. is not liable for any costs and other consequences of delay in loading (in particular waiting costs).

Not later than one working day before loading, max. by 10:00 a.m., the driver must send information about the documents required for the shipment of goods. Sending such information after 10:00 a.m. may result in failure to prepare the required documentation. In this case, Grupa Azoty Polyolefins S.A. is not liable for any costs and other consequences of lack of the required documents, as well as for any costs and other consequences of delay resulting from waiting for the documents.





Driver documents

The driver during registration shall have the following documents available for inspection:

- ID,
- the registration certificate for the truck and trailer,
- shipment number,
- GA Polyolefins driver's ID (number assigned to the driver at the first loading in GA Polyolefins S.A.).



Driver equipment

Each driver should be equipped with:

- safety helmet,
- gloves,
- safety shoes with metal or composite toes/soles,
- reflective waistcoat,
- safety glasses.

Protective equipment is required to meet CE safety standards.

Means of transport entering the GA Polyolefins site should be equipped with:

- a minimum of 3 rows of transverse side beams - up to the height of the goods;
- a minimum of two spreader beams;
- lashing belts - 12 pieces;
- a minimum of 20 corner pads for use under the lashing belts or an alternative solution that does not disturb the structure of the goods on the pallet;
- fire extinguisher with a valid test certificate, as required by law;
- first aid kit.



Necessary vehicle equipment

Unless the requirements mentioned in point: Driver documents, Driver equipment, Necessary vehicle equipment) are met, Grupa Azoty Polyolefins S.A. is not liable for any costs and other consequences of delay in loading or refusal of loading.



Entering hours: working days **07:00 - 19:00**.

**LOADING TIME:**

Estimated loading time is 4 hours.

Loading time commence provided that the truck arrives during confirmed loading window and all requirements and instructions are met. Estimated loading time may change according to circumstances.

Loading is possible only within the working hours of PPL (GA Polyolefins Logistic Platform), i.e. 7:00 a.m. to 7:00 p.m.



Entering hours

**Disclaimers:**

- Customs clearance hours are not included in loading time.
  - If the driver and/or the truck do not have required documents and/or equipment (in particular listed in point: Driver documents, Driver equipment, Necessary vehicle equipment), loading time shall not commence and Grupa Azoty Polyolefins S.A. is not liable for any costs and other consequences of delay in loading or refusal of loading.
  - If loading is delayed due to circumstances attributable to the recipient or other circumstances beyond control of Grupa Azoty Polyolefins S.A., the loading will be made during the first available loading window and Grupa Azoty Polyolefins S.A. is not liable for any costs and other consequences of delay in loading.
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Before loading

Each driver who enters the GA Polyolefins site before loading is invited to the Gate House. Drivers must read and sign a declaration of compliance with the PPL regulations when loading for the first time.

Before entering the Logistics Platform (PPL), each driver will be equipped with an escape hood for emergency use only.

Before leaving PPL, escape hood must be returned.

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Tared and loading

The truck is then tared and ready to load.

For FCA conditions: after the second weighing, the driver receives a delivery note;

the driver issues the consignment note (CMR) himself.



Export outside EU  
cases only

Truck is allocated at our customs area located on Logistic Platform PPL, and waits for export declaration ( EX1).

If Customs certificates is required ( COO, EUR1 , AT-R, etc ), truck must go to our customs broker:

C. Hartwig Szczecin; Struga Street 61; 70-784 Szczecin

Phone: +48 91 469 74 00

Working hours: 07:30-16:30.

Unless the requirements and/or instructions of Grupa Azoty Polyolefins S.A. are met, Grupa Azoty Polyolefins S.A. reserves the right to refuse to perform loading or to postpone the loading until such requirements and/or instructions are met. In this case the loading will be made during the first available loading window and Grupa Azoty Polyolefins S.A. is not liable for any costs and other consequences of delay in loading.

